

Application for funding from the joint budget of the Alps-Adriatic-Alliance

www.alps-adriatic-alliance.org



The Alps-Adriatic-Alliance consists of 11 members from Austria (3 regions), Croatia (6 counties), Hungary (county Vas) and Slovenia (represented through the Association of Municipalities and Towns of Slovenia).

Title of project:	
Name of Applicant /Organisation:	

To the Head of the following Thematic Coordination Point (TCP)

(NOTICE: Please choose the appropriate TCP!)

- on **Agriculture and Ethnic Heritage** (Coordination: Koprivnica Križevci)
- on **Art and Culture** (Coordination: Styria)
- on **Disaster Prevention** (Coordination: Varaždin)
- on **Economy** (Coordination: Vas)
- on **Energy and Environment** (Coordination: Međimurje)
- on **Equal Opportunities** (Coordination: Carinthia)
- on **Europe** (Coordination: Burgenland)
- on **Healthcare** (Coordination: Carinthia)
- on **Higher Education** (Coordination: Vas)
- on **Inclusion** (Coordination: Carinthia)
- on **Lifelong Learning** (Coordination: Krapina-Zagorje)
- on **Mobility** (Coordination: Burgenland)
- on **Sports** (Coordination: Karlovac)
- on **Tourism** (Coordination: Slovenia)

of the Alps-Adriatic Alliance.

Please send the project application to the responsible Thematic Coordination Point (TCP), which is responsible for pre-selection. You will find the address-list of all TCPs at the end of this document.

After successful pre-selection the TCP will forward the application to the General Secretariat of the Alps-Adriatic-Alliance in Klagenfurt/Carinthia which also presides the Steering Committee:

TYPE OF APPLICATION:

- PREPARATION COSTS FOR THE SUBMISSION** OF A PROJECT WHICH IS TO BE CO-FINANCED FROM APPROPRIATE **EU-PROGRAMS** (the maximum amount from the joint budget is € 5.000,-- **if** approved by the Steering Committee)
- COSTS FOR THE IMPLEMENTATION** OF A PROJECT WHICH IS CO-FINANCED FROM AN **EU-PROGRAM** (the maximum amount from the joint budget is € 5.000,-- **if** approved by the Steering Committee)
- JOINT PROJECT** (the maximum amount from the joint budget is 20% of the overall project-costs or a maximum of € 4.000, -- **if** approved by the Steering Committee)

Title of project:

Short description of the project:

Duration of project:

Name of Applicant /Organisation:

Project-partners within the 12 Alps-Adriatic-Alliance member regions:

*(NOTICE: According to Point 1 of the implementation guidelines (see page 11) **joint projects** must involve at least **three members from three countries as an absolute minimum!** The number of Alps-Adriatic-Alliance-members involved in the project is an important selection criterion for every application!)*

- Bundesland Burgenland (**Austria**)
- Istarska županija (**Croatia**)
- Karlovačka županija (**Croatia**)
- Bundesland Kärnten (**Austria**)
- Koprivničko-križevačka županija (**Croatia**)
- Krapinsko-zagorska županija (**Croatia**)
- Međimurska županija (**Croatia**)
- Republika **Slovenija**
- Bundesland Steiermark (**Austria**)
- Varaždinska županija (**Croatia**)
- Vas megye (**Hungary**)

1. Project Activities

Title of project:

Target group(s):

Expected number of participants:

Planned Activities:

Detailed Timetable:

Added Value of the project for the Alps-Adriatic-Alliance as a network: *(NOTICE: According to Point 5.1.2. of the Procedural Rules the joint budget is intended to finance activities and projects which are significant for the entire network.)*

Project-partners within the 11 Alps-Adriatic-Alliance member regions:

*(Notice: According to Point 1. of the implementation guidelines a joint project must involve at least **three Alps-Adriatic-Alliance-members** from **three countries** as an **absolute minimum!**)*

Partner 1:	
Name of Organisation/Institution:	
Street:	
Postal Code/City:	
Country / Region:	
Telephone/Fax:	
E-Mail:	
Website:	

Partner 2:	
Name of Organisation/Institution:	
Street:	
Postal Code/City:	
Country:	
Region:	
Telephone/Fax:	
E-Mail and Website:	

Partner 3:	
Name of Organisation/Institution:	
Street:	
Postal Code/City:	
Country:	
Region:	
Telephone/Fax:	
E-Mail and Website:	

Partner 4:	
Name of Organisation/Institution:	
Street:	
Postal Code/City:	
Country:	
Region:	
Telephone/Fax:	
E-Mail and Website:	

Partner 5:	
Name of Organisation/Institution:	
Street:	
Postal Code/City:	
Country:	
Region:	
Telephone/Fax:	
E-Mail and Website:	

Partner 6:	
Name of Organisation/Institution:	
Street:	
Postal Code/City:	
Country:	
Region:	
Telephone/Fax:	
E-Mail and Website:	

If there are more project-partners from Alps-Adriatic-Alliance member regions, please copy this page and add them here:

Add any other project-partners, from non-Alps-Adriatic-Alliance members in the field below:

(If there are more project-partners from non Alps-Adriatic-Alliance member regions, please copy this page and add them below)

Partner 1:

Name of Organisation/Institution:

Street:

Postal Code/City:

Country:

Region:

Telephone/Fax:

E-Mail and Website:

Partner 2:

Name of Organisation/Institution:

Street:

Postal Code/City:

Country:

Region:

Telephone/Fax:

E-Mail and Website:

Partner 3:

Name of Organisation/Institution:

Street:

Postal Code/City:

Country:

Region:

Telephone/Fax:

E-Mail and Website:

3. Financing of the Project

Cost Schedule:

Detailed listing of Overall-Costs:	EURO
Total costs:	EURO

Detailed list of funding from public sources:	
Deduction of other funding sources: (Sponsors, registration fees, etc.):	
Amount requested from the joint budget of the Alps-Adriatic-Alliance:	EURO

The funding requested from the joint budget will be used for the following purposes:
(NOTICE: After completion of the project, the original receipts have to be submitted to the General Secretariat by mail. The receipts have to be in absolute accordance with the purposes mentioned above!!!)

Recipient of the amount granted from the joint budget:

Name of Organisation/Institution:	
Street:	
Postal Code/City:	
Country:	
Region:	
Responsible contact person:	
Name:	
Function:	
Telephone/Fax:	
E-Mail and Website:	
Banking Information:	
IBAN:	
BIC:	

I confirm that I have filled out this form truthfully and complete. After completion of the project I agree to send a detailed report, a report on the expenditure of funds and the original receipts to the General Secretariat, in accordance with Points 4 and 5 of the attached implementation guidelines of the Alps-Adriatic-Alliance. The General Secretariat and the Steering Committee have the right to carry out checks on the appropriate use of financial resources at any time. If irregularities should be found, the resources made available have to be repaid to the joint budget of the Alps-Adriatic-Alliance. If the approved project is not carried out in absolute accordance with the facts described above (e.g. name of project is changed, listed partners don't participate) the General Secretariat in accordance with the TCP concerned, has the right to deduct 50% from the amount granted by the Steering Committee. I furthermore agree to use the **logo of the Alps-Adriatic-Alliance on all project-related publications** (posters, flyers, websites etc.). The logo is available at the General Secretariat (e-mail: abt1.alpeadria@ktn.gv.at). I agree that the bodies of the Alps-Adriatic-Alliance may use the submitted project for media-purposes.

.....
Place, date

.....
Stamp, Signature of applicant

4. To be filled in by the responsible TCP

Please state why this project should be supported:

.....
Place, date

.....
Name, Stamp, Signature of the Chairman of the
TCP on

5. To be filled in by the Chairman of the Steering Committee

General Secretariat of the Alps-Adriatic-Alliance/
Alps-Adriatic-Alliance Contact Point Carinthia
Mag. Thomas Pseiner
Amt der Kärntner Landesregierung/Regional Government of Carinthia
Mießtaler Straße 1
A-9020 KLAGENFURT AM WÖRTHERSEE
Tel.: +43(0)5 0536-10134 / Fax: +43(0)5 0536-10130
E-mail: thomas.pseiner@ktn.gv.at • abt1.alpeadria@ktn.gv.at

In its meeting on inthe Steering Committee of the Alps-Adriatic-Alliance

approved

rejected

the project.

Reasons for rejection:

.....
Place, date

.....
Name, Stamp, Signature of the Chairman
of the Steering Committee

Implementation Guidelines for Projects Financially Supported by the AAA

1. General requirements for all project applications:

- Projects financed by the AAA must involve the minimum of three regular members of the AAA from three different countries.
 - All members must have the opportunity to be part of a AAA-project.
 - The number of involved regular members of the network should be a qualitative indicator which means that the role of each partner should be described in the application. The more regular members are involved as active partners in the project, the greater its chances of approval by the Steering Committee.
 - The expectable added value of the project for the entire AAA must be clearly described in the application form and is subject to evaluation after the project is completed.
 - The number of expectable active partners/participants/multipliers in the project itself respectively the number of people which can be reached by the project (participants, multipliers, visitors etc.) is essential.
 - In every publication of the project financed by the AAA it should be mentioned and visible (at least by displaying the AAA-logo) that the project is subsidized by the AAA.
 - For preparation costs in order to submit a project within an appropriate EU-program: If the relevant EU-program offers the possibility to include the preparation costs within the financial declaration of the EU-project, the project-holder has to return the preparation subsidy given by the AAA (in order to avoid duplicate funding).
2. For any application the form which is issued by the Steering Committee has to be used. The applicants have to ensure that the application forms are filled in in English language and that they are sent to the appropriate TCP respectively to the General Secretariat. The decision of granting a subsidy is made by the Steering Committee.
 3. The head of the General Secretariat as chairperson of the Steering Committee shall notify the applicant of the decision of the body.
 4. The recipient who is granted a subsidy from the joint project budget has to submit a statement to the General Secretariat specifying the use of funds on the basis of invoice documents. This settlement is checked by the General Secretariat.
 5. The payment of the subsidies by the General Secretariat can be made only after completion of the project and upon presentation of the original invoices.
 6. If the subsidy granted is not claimed after expiration of the project period indicated in the application for funding, the General Secretariat shall submit a proposal to lift or extend the commitment to the Steering Committee after prior information of the applicant.
 7. All applications remaining in the competition according to Point 4.3.3. have to be forwarded to the General Secretariat by the TCPs no later than two weeks before the meeting of the Steering Committee, so that these applications find their way into the meeting documents. The submission deadline is announced on the website of the Alps-Adriatic Alliance (www.alps-adriatic-alliance.org). Untimely or incomplete applications shall be excluded.

**Alps-Adriatic-Alliance
Thematic Coordination Points (TCPs)**

<p>TCP on Agriculture and Ethnic Heritage Coordinated by Koprivnica Križevci County:</p> <p>M.S. Vladimir Šadek Head of Section for International Cooperation and European funds Nemčićeva 5 <u>HR-48000 KOPRIVNICA</u> Tel.: + 38 548 658 120, Fax: + 38 548 622 131 E-Mail: vladimir.sadek@kckzz.hr</p>	<p>TCP on Art and Culture Coordinated by Styria:</p> <p>Sandra Kocuvan Amt der Steiermärkischen Landesregierung Abteilung 9 Kultur, Europa, Außenbeziehungen Referat Beteiligungen und Kultur International Landhausgasse 7 <u>A-8010 GRAZ</u> Tel.: + 43 316 877-3161, Fax: + 43 316 877-3156 E-Mail: sandra.kocuvan@stmk.gv.at www.kultur.steiermark.at/alpen-adria-allianz</p>
<p>TCP on Disaster Prevention Coordinated by Varaždin County:</p> <p>MR.SC. Tomislav Jarmić Assistant Head of Department in charge of Municipal Services and Protection and Rescue Varazdin County Franjevački trg 7 <u>HR-42000 VARAŽDIN</u> Mobile: +38 5912 390 533 Tel.: + 38 542 390 533, Fax: +38 542 210 606 E-Mail: tomislav.jarmic@vzzhr</p>	<p>TCP on Economy Coordinated by Vas:</p> <p>Chairman Dr. János Kondor Confederation of Employers and Industrialists of County Vas Kossuth L. Str. 6 <u>H-9700 SZOMBATHELY</u> Tel.: + 36 94 511-440, Fax: + 36 94 511-441 E-Mail: vmgyisz@gmail.com</p> <p>Coordination Zoltán Farsang Head of the Office National Regional Creative Institute Berzsényi Square 2 <u>H-9700 SZOMBATHELY</u> Tel: +36 94 519-688 E-mail: kreativ@pszk.nyme.hu</p> <p>Please contact BOTH gentlemen when addressing the TCP!</p>
<p>TCP on Energy and Environment Coordinated by Međimurje County:</p> <p>Dir. Mario Klobučarić MENA – Medjimurje Energetic Agency Bana Josipa Jelačića 22 <u>HR-40 000 ČAKOVEC</u> Tel.: + 38 540 395 560, Fax: + 38 540 395 142 E-mail: mario.klobucaric@menea.hr www.menea.hr</p>	<p>TCP on Equal Opportunities Coordinated by Carinthia:</p> <p>Mag. Dr. Michaela Slamanig Referat für Frauen und Gleichbehandlung Amt der Kärntner Landesregierung Mießtaler Straße 1 <u>A-9020 KLAGENFURT AM WÖRTHERSEE</u> Tel.: + 43 50536-14822, Fax: + 43 50536-14820 E-Mail: michaela.slamanig@ktn.gv.at</p>

<p>TCP Europe Coordinated by Burgenland:</p> <p>WHRin Prof.in(FH) Mag.a Ingrid Schwab-Matkovits Amt der Burgenländischen Landesregierung Landesamtsdirektion Stabsstelle Europabüro und Statistik Europaplatz 1 A-7000 EISENSTADT Tel.: + 43 57600-2826, Fax: + 43 57600-2927 E-Mail: post.europabuero@bgld.gv.at</p>	<p>TCP on Healthcare Coordinated by Carinthia:</p> <p>Mag. Karl Wulz (general manager) MMag. Kathrin Brugger (deputy general manager) Sanicademia – International Training Academy for Health Professionals EEIG Nikolaigasse 43, A-9500 VILLACH Tel.: + 43 4242/22400, Fax: + 43 4242/208-1979 E-Mail: info@sanicademia.eu</p> <p>MMag. Dr. Verena Hofer Amt der Kärntner Landesregierung Abteilung 5 – Gesundheit Mießtaler Straße 1 A-9020 KLAGENFURT AM WÖRTHERSEE Tel.: + 43 50536-15011, Fax: + 43 50536-15000 Mobil: +43 664 80536 15011 E-Mail: verena.hofer@ktn.gv.at</p>
<p>TCP Higher Education Coordinated by Vas:</p> <p>Dr. Henriette Dancs, PhD Dozent Head Coordinator of the International Network of Sport and Health Science CEO SportProfNet University of West Hungary, Institute of Sport Science Károlyi G. Square 4 H-9700 SZOMBATHELY Tel.: +36 30 4353-800 E-Mail: dancs@mnsk.nyime.hu</p>	<p>TCP on Inclusion Coordinated by Carinthian NGO:</p> <p>Mag. Dr. Dieter Klammer Verein INCLUSIA, Menschen – wie wir sind St. Anna Str. 23 A-9081 REIFNITZ AM WÖRTHERSEE Tel: + 43 4273 - 21017, Mobile: + 43 664 - 7382 7132 E-Mail: info@inclusia.at</p>
<p>TCP on Lifelong Learning Coordinated by Krapina-Zagorje County:</p> <p>Helena Matuša Assistant Director Regional Development and Cross Border Cooperation Department Zagorje Development Agency Ltd. Frana Galovića 1b HR-49000 KRAPINA Tel.: + 385 49 373 161, Fax: + 385 49 301 290 Mobile: + 385 91 329 2535 E-Mail: helena@zara.hr</p>	<p>TCP on Mobility Coordinated by Burgenland:</p> <p>Mag. Peter Zingg, LL.M. Amt der Burgenländischen Landesregierung Stabsstelle Raumordnung und Wohnbauförderung Europaplatz 1 A-7000 EISENSTADT Tel.: + 43 57600-2670, Fax: + 43 57600-2055 E-Mail: post.ro@bgld.gv.at</p>
<p>TCP on Sports Coordinated by Karlovac:</p> <p>Ratko Vuković Dept. of European Affairs, reg. and intern. Cooperation Karlovac County Haulikova 1/II HR-47000 KARLOVAC Tel.: + 385 47 649250, Fax: + 385 47 649251 E-Mail: tcpsport@kazup.hr eusuradnja@kazup.hr</p>	<p>TCP on Tourism Coordinated by Slovenia:</p> <p>Jana Apih Director of GoodPlace Factory of Sustainable Tourism Rimska 2b SI-1000 LJUBLJANA Tel.: +386 31 331 292 E-mail: jana@goodplace.si</p>